Exhibitor arrival

14 November 2026 | Version 1 | Fictional event

Stand setup

Exhibitors may set up their stands from 07:30 to 09:00. Stand setup must finish before visitors enter. Collect the exhibitor badge at the North loading desk.

Deliveries

Deliveries are accepted at the North loading desk from 07:00 to 08:30. Label every box with the company name and stand number.

Scope

These rules apply only to the fictional Aurora Tech Day. They do not describe the real policies of Save My Event or Events Day.

Equipment checklist

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Included equipment

Each demo stand includes one table measuring 180 by 70 cm, two chairs and one standard power outlet. A second screen is not included.

Equipment requests

Submit requests for extra equipment by 10 November 2026 at 17:00 to the fictional organizer contact in your event invitation. This demo does not send requests.

Before leaving

Save the local presentation file and remove personal test accounts from demonstration devices. The guide does not specify travel or hotel services.